

The Miniature Society of Cincinnati
is proud to present our
42nd Annual Miniatures Show & Sale

Oops... We shrank the world!



Saturday April 6, 2019, 11 – 5 pm
Sunday, April 7, 2019, Noon – 4 pm

at EnterTRAINment Junction
7379 Squire Court, West Chester, Ohio 45069



cincy-miniatures.org
entertrainmentjunction.com



FREE



All-Day
Door
Prizes

Gorgeous
Artisan-Made
Miniatures



Table
& Just
for Kids

Museum
Quality
Exhibits



Friendly



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29 July 2018

You are cordially invited to participate in the 42nd Annual Miniatures Show & Sale sponsored by the Miniature Society of Cincinnati. Our show will be held on Saturday and Sunday, April 6 & 7, 2019, in the Expo Center Showroom at EnterTRAINment Junction, West Chester, OH, which is conveniently located just off I-75, north of Cincinnati in West Chester Township. There is ample free parking. The building is mostly ground level and handicapped accessible.

With an established record and centrally located in the Mid-West, our attendees hail from numerous surrounding states. Consider stocking up your inventory to be with us first, launching the Spring miniatures show season.

About the MSC Show & Sale

Our Miniature Society of Cincinnati shows are well-known for friendly hospitality. We strive to provide quality exhibits, numerous door prizes, and a fun and profitable event. Held in the large "Expo Center," accessed from the Town Square inside the EnterTRAINment Junction (EJ) building, you can bring your merchandise directly from the parking lot to the showroom floor via a separate, non-public access door. We encourage you to bring your own cart to navigate the long hallway (EJ provides a few carts that may be borrowed, but they do not have enough for everyone). The room is well-lit. Electricity, chairs, and a highly-visible pole sign are provided at no cost. You may reserve up to three tables, which are 8 feet long by 30 inches deep, with 1.5- to 2-inch thick molded plastic tops. You are asked to provide your own fire-retardant, floor-length table covers. The showroom floor is concrete; you may bring a floor pad or covering for your comfort.

Coffee, tea, and water are provided gratis during show hours. EJ is offering our dealers the option to pre-order lunch, which they will deliver directly to your table. Security is provided during show hours by local police officers. The building is locked after hours. More specifics will be provided prior to check-in.

Hours

If you have participated with us before, our show hours are the same as last year. We are again offering an optional Friday afternoon setup as well as early Saturday morning setup.

Friday:

MSC Show Dealer & Exhibit Setup	2:00 P.M. to 5:30 P.M.
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Saturday:

MSC Show Dealer & Exhibit Setup	8:00 A.M. to 11:00 A.M.
EnterTRAINment Junction Opens to Public	10:00 A.M.
MSC Show Open to Public	11:00 A.M. to 5:00 P.M.
FREE MSC Show Dinner & After Hours Event (<i>see below</i>)	5:00 P.M. to 7:00 P.M.
EnterTRAINment Junction Closes to Public	6:00 P.M.

Sunday:

MSC Show Opens to Dealers	11:00 A.M. to 12:00 NOON
EnterTRAINment Junction Opens to Public	12:00 NOON
MSC Show Open to Public	12:00 NOON to 4:00 P.M.
MSC Show Dealers Pack Up	4:00 P.M. to 6:00 P.M.
EnterTRAINment Junction Closes to Public	6:00 P.M.

Important: We MUST be out no later than 6:00 P.M.



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* FREE Saturday Dinner & After-Hours Event *

We understand that you'll be focused on the show, and after a long day, you might enjoy a well-deserved break. We're offering two very special treats for our dealers and hard-working club members:

1. On Saturday at 5:00 P.M. (the close of the show), dinner is on us! We invite you to unwind and dine with your friends and associates. We'll host a casual pizza, salad, and dessert buffet on the Junction Café patio. It's a great time for networking.
2. After dinner, or anytime from 5:00 P.M. until 7:00 P.M., be our guest to tour the Train Journey and Museum at your leisure. If you have not experienced the Train Journey before, don't miss this opportunity—it's well worth your time! And even if you've seen it before, you might enjoy going through again because EJ is always adding to the display.

EnterTRAINment Junction is staying open one hour longer just for us, after the public has gone home, to cater our pizza buffet and to keep the Train Journey / Museum open. You may choose to participate in either one or both. Each registered dealer is entitled to **TWO (2) FREE** buffet and admission tickets. If you'd like to invite additional family members or guests, you may do so by paying \$10 per person per event. So that we can estimate a head count, we ask that you **please let us know your intentions on the Application** and include payment for the third person and above.

About EnterTRAINment Junction

Opening in 2008, EnterTRAINment Junction (EJ) has become a premiere family attraction in Southwestern Ohio. Billed as the world's largest indoor, interactive G-scale train display, the "Train Journey" is a delightful visual trip from the past to the present. Covering over 25,000 square feet with 90 trains, 2 miles of track, a 16-foot-high mountain, waterfall and flowing river, prepare to be amazed! In addition, the facility houses a café, Town Square style party rooms, a gift shop, a hobby shop, the Expo Center convention room, the American Railroading Museum, and the A-Maz-N Funhouse attraction, all under one roof. Go to our website at <http://cincy-miniatures.org/shows.html> for links to their website, brochure, and a map.

Application Process & "Early Bird Special" Rate

Because sales space is limited and we like to plan ahead, we ask that your Application and money be submitted by **December 31, 2018**. To qualify for the "Early Bird Special" rate, send your **ENTIRE** table fee by December 31st and pay only **\$100 per table** (a 13% discount off the regular price of \$115 each). Or, you can send a **deposit of \$25 per table** (maximum of three tables) with your Application by December 31st, with the full balance due by March 15, 2019. (That is also the date after which no cancellation refunds will be processed.) We hope this encourages everyone to reserve as soon as possible! If we sell out (as we did two years ago), your name will be added to our waiting list in the order your Application is received, to be contacted in case of cancellations.

Example of an "Early Bird Special" Rate Compared to a Regular Table Rate:

We are reserving three sales tables...

(1) Choose the Early Bird Special and send the entire amount by December 31st ... a total of \$300, saving \$45.

OR (2) Send a deposit of \$75 by December 31st and the remaining \$270 by March 15th ... a total of \$345.

Please sign and return the enclosed Application (page 5). **Be sure to include your email address** so that we can send you a confirmation, and also your **mobile phone number** in case we need to contact you. Write a check or money order made payable to: THE MINIATURE SOCIETY OF CINCINNATI. Send to: The Miniature Society of Cincinnati, P.O. Box 43503, Cincinnati, OH 45243, postmarked by December 31, 2018.

Deadlines

Application with payment in full or \$25 per table deposit postmarked by.. December 31, 2018

If balance due, second payment postmarked by March 15, 2019

Cancellation prior to March 15, 2019 Refund remittance less \$10 processing fee

Cancellation after March 15, 2019 No refund



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Publicity

We encourage you to visit our web site at cincy-miniatures.org/shows.html to view current information about our Show & Sale. We'll be posting this Contract / Application there in PDF format. If you know of another artisan or dealer who may wish to apply, point them to the Contract link, or feel free to copy and pass this packet of information to them. We'll also be posting our Show flyers there; you may download and print them anytime to help spread the word.

As our publicity efforts now include social media, Brian TIG Hughes will be contacting you sometime after you have submitted your Application. In his role as one of our club's Facebook editors, Brian will invite you to email a short business profile and photographs of the miniature items you sell. We encourage you to take advantage of this opportunity to help promote your business at our Show. Like us on Facebook as well!

A Note About Service Animals

For the first time in over 40 years, during the 2018 Show, we encountered a situation that brings up questions and intervention: one of our long-time dealers brought her emotional support dog with her to our Show. While the dog had legitimate papers and our venue approved it in advance, MSC had not been notified. As it happens we have several MSC members who are highly allergic to dogs, even supposed "hypoallergenic" ones, and wouldn't you know, tables had been arranged such that this dealer and MSC staff members were within sneezing distance. Had we known in advance, we could have at least made a better floor plan and our members could have brought their allergy medications with them!

So lesson learned... If you plan to bring an "assistance dog," "animal assistant," or "emotional support animal" (or any live animal) with you, we ask that you:

- Check the box on the Application form and send a copy of their registration certificate and veterinary papers with it. Also have these papers available at check-in.
- If you make your decision to bring one of these animals after you have already submitted your Application, please email scans of the papers to cincyminis@gmail.com at least one month in advance of the Show (this timing is important to allow us to finalize our floor plan; any closer to show time, we may not be able to accommodate).
- Keep the animal confined so that it does not become a tripping hazard to the public.
- Be considerate of others, both staff and the public, who may be allergic and / or afraid, and
- Do NOT allow the animal anywhere near food (the Junction Café, the Pizza Party or the snack table in the back).

On the other hand, if you or your associates object to the possibility that your sales table(s) might be placed near another dealer with a service animal, let us know that, too, by checking the appropriate box on our Application form.

In delving further into the Federal and Ohio laws, here is what we found:

Under the Federal Americans with Disabilities Act (ADA), a service animal is simply one that is individually trained to perform tasks or do work for the benefit of a person with a disability, and the work the animal does must be directly related to the person's disability. Ohio has two different sets of laws on service animals and public accommodations. They define: (1) "assistance dogs" as those that have been trained by a nonprofit special agency to accompany people with disabilities; and (2) "animal assistants" as any animal that directly assists a person with a disability. Because the definition of disability in the Administrative Code includes both physical and mental impairments, this provision appears to include psychiatric service animals and animals trained to perform other services for those with disabilities.

None of these laws cover pets or "emotional support animals," that is, animals that provide a sense of safety, companionship, and comfort to those with psychiatric or emotional conditions. Although these animals often have therapeutic benefits, they are not individually trained to perform specific tasks for their handlers. Thus under the ADA and Ohio law, owners of public accommodations are NOT required to allow emotional support animals, only service animals or animal assistants that aid those with disabilities.

Adapted from <<https://www.nolo.com/legal-encyclopedia/ohio-laws-on-service-dogs-and-emotional-support-animals.html>>.

Contact

If you have additional questions, or if we can be of further assistance, please contact:

The Miniature Society of Cincinnati
P.O. Box 43503, Cincinnati, OH 45243

or email Ingrid at: cincyminis@gmail.com

We're excited about our upcoming show and look forward to seeing you there!

~ Ingrid M. Farnam-Koblish, *Dealer Chair, for the MSC Show Committee*



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DEALER CONTRACT

WHO & WHAT: *The Miniature Society of Cincinnati – 42nd Annual Dollhouse Miniature Show & Sale*

WHERE: *EnterTRAINment Junction, 7379 Squire Court, Cincinnati, OH 45069*

WHEN: *Two-Days – Saturday April 6, 2019 from 11 A.M. to 5 P.M. & Sunday April 7, 2019 from NOON to 4 P.M.*

Set Up – Friday 2 P.M. to 5:30 P.M. and/or Saturday 8 A.M. to 11 A.M. / Tear Down – Sunday 4 to 6 P.M.

Contract Conditions

Please read carefully to avoid any misunderstanding of the requirements.

TABLES: Dealer tables are 96" x 30" (8' x 2-½'). You may rent a maximum of three tables. You may only use the table-top space. Dealers may not share tables. There is very limited storage space beneath each table. All of your sales inventory must be stored on, beneath, or immediately behind your table(s) and within your assigned floor area behind your table. Nothing may be set up in front of or next to tables, as fire regulations prohibit this. Under no circumstances may anything be placed in front of EXITS. Note that table placement is determined by the Dealer Chair and MSC Show Committee; final arrangement will not be definite until the show. To help us determine your placement, please list your specialties and any preferences on the attached Application.

FEES: Table fees are as noted in the contract. Table fee includes two chairs and two badges. If you have more than two workers at your booth, admission will be charged for additional personnel.

ELECTRIC: One electrical outlet per dealer will be provided to which 600 watts (110 volts) may be attached.

SET UP: You must be prepared to bring in your merchandise on your own. Bring carts or dollies if needed. You must set up during the posted times and be ready for show opening.

SHOW TIMES: Dealers are asked to remain open for business throughout the show times. Do not remove or pack any merchandise until the posted show end time. Please see a Show Chair if special circumstances arise.

DOOR PRIZES: Each dealer is asked to donate a door prize but it is not required.

MERCHANDISE: Only dollhouse miniatures, accessories and supplies may be sold at the Show & Sale. You may not post table-wide sales or wholesale discounts that would effectively undermine fellow dealers. MSC reserves the right to request that any merchandise and/or exhibit be removed that it deems inappropriate to the standards of the Miniature Society of Cincinnati.

TAX COLLECTION: Taxes are the responsibility of each show dealer. MSC is not permitted to collect State of Ohio and Butler County sales tax. If you are from another state, you may obtain a Transient Vendor's License from the State of Ohio for a \$25 nonrecurring fee.

SECURITY: Security during show hours is provided by local police officers, paid by MSC. The building is locked after hours.

NO SMOKING: No smoking is permitted in the facility. Any violators will be handled in an appropriate manner to the extent that you may be asked to remove your merchandise from your table(s) and leave the premises.

FOOD & BEVERAGE: Free coffee, tea, and water will be provided during show hours. Other than the snacks brought by MSC members, no outside food or beverage is permitted. Please purchase other food and beverages from the available concession stand.

TEAR DOWN: You must be prepared to remove your merchandise after the show. Although we have handled this in the past, we are no longer able to move your items for you.

PUBLICITY: Publicity may include text, images, or video published on Internet, local radio, TV, newspaper, and miniatures magazines, as well as flyers at other miniature shows, museums, and local establishments. Postcards and email will be sent to prior years' customers. EnterTRAINment Junction will assist with publicity by emailing their client list and promoting the show on their web site.

MSC PROVIDES: Tables, chairs, electric, badges, dealer booth signs, show programs, floor plans, tax tables, publicity, security, and a public address system.

SERVICE ANIMALS: If you intend to bring an "assistance dog," "animal assistant," or "emotional support animal," please send a copy of their registration certificate and veterinary papers with your Application and have these papers available at check-in. If you make your decision to bring one of these animals after you have already submitted your Application, please email scans of the papers to cincyminis@gmail.com at least one month in advance of the Show (this timing is important to allow us to finalize our floor plan; any closer to show time, we may not be able to accommodate).



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APPLICATION

Your signature below and your deposit are evidence of your agreement to the Contract Conditions outlined on page 4.

(* Required entries. Please print legibly.)

* Business Name for table sign _____

* Primary Contact Name _____

* Associate Name(s) for badges _____

* Street Address _____

*City _____ * State _____ * Zip _____

* Home Phone (_____) _____ * Mobile Phone (_____) _____

* Business Phone (_____) _____ * Email for confirmation _____

Business Website _____

* My miniature specialties (for Show Program) _____

Special requests for table assignment or placement _____

I do NOT wish to be placed near another dealer with a service animal because I am ☐ Allergic ☐ Afraid ☐ Other _____

I will be bringing ☐ Assistance dog ☐ Animal assistant ☐ Emotional support animal ☐ Other _____

Please include copies of their registration certificate and veterinary papers with your Application and have these papers available at check-in.

*** CHOOSE ONE:**

(1) ☐ **EARLY BIRD SPECIAL** – Full payment by December 31, 2018

I wish to reserve _____ (maximum of three) table(s) @ \$100 each.

Subtotal for Sales Table(s) \$ _____.

OR

(2) ☐ **DEPOSIT / BALANCE** – Deposit by December 31, 2018 / Balance by March 15, 2019

I wish to reserve _____ (maximum of three) table(s) @ \$115 each.

I am sending \$25 per table deposit. Balance (\$ _____) due by 03/15/19.

Subtotal for Table Deposit(s) \$ _____.

☐ * **PIZZA BUFFET** – Up to 2 persons **FREE**: (circle) 1 2 # of _____ additional guests @ \$10 each

Subtotal for Pizza Buffet Guest(s) \$ _____.

☐ * **TRAIN JOURNEY** – Up to 2 persons **FREE**: (circle) 1 2 # of _____ additional guests @ \$10 each

Subtotal for Train Journey Guest(s) \$ _____.

Make check or money order payable to: THE MINIATURE SOCIETY OF CINCINNATI

Total Enclosed \$ _____.

Mail money with this signed Application to: MSC Show & Sale, P.O. Box 43503, Cincinnati, OH 45243.

This Application and payment are due by December 31, 2018. You will receive a confirmation of your reservation via email.

☐ I understand that table rent for the Miniature Society of Cincinnati (MSC) Show & Sale includes only table-top space and electricity.

☐ I agree to have personnel, hired and paid by me, at my table(s) during the entire time that the Show & Sale is open. I also agree to have sufficient stock to anticipate sales for the total hours of the show, and all merchandise will be clearly priced.

☐ I assume and accept full responsibility for any and all injury or loss to me or my property, employees, or agents at any time for any cause while on the premises of EnterTRAINment Junction (EJ). I expressly release MSC and EJ in which the Miniature Show & Sale is held from any liability for such loss or injury and shall provide and pay for my own insurance if I should desire.

☐ If, for whatever reason, I cancel my reservation to attend the MSC Show & Sale prior to March 15, 2019, I understand a processing fee of \$10 will be deducted from my prepaid remittance. If I cancel my reservation for the MSC Show & Sale after March 15, 2019, I understand that I forfeit my entire payment for the table(s).

☐ If premises are destroyed by disaster, fire, or any cause whatsoever making it impossible to have the MSC Show & Sale, I will not hold MSC or EJ responsible, I waive any claim for damages, and this contract is terminated. I will accept my payment returned within one month after notification of the cancellation of the MSC Show & Sale.

* Date _____ * Signature _____

Referred by _____